



AIM Guidelines for Edition Proposals

The American Institute of Musicology requests that proposals for new editions include the following items. Please identify the series for which the proposal is intended.

1. A summary argument (abstract) for the importance of making the music or edition available to the scholar or performer. This statement should explain the nature of the original research to be presented in the edition.
2. A draft or detailed outline of the principal essay. If an outline is submitted it should be detailed enough to give us an overview of the material in the project and how it fits together. It should include all chapter headings and sub-headings and abstract statements as necessary.
3. An identification of the principal source(s) for the music and explanation of how the principal source was chosen as well as how any concordant sources will be used in preparing the edition.
4. A proposed list of contents, describing the criteria of inclusion or exclusion for any anthology or selection.
5. A sample transcription of music for a significant portion of the work. This sample should represent your best work in its best light. It should include representative works from the edition, and enough material should be included to give us an idea of the quality of the repertoire as well as the editorial problems that were faced and conquered. Along with the transcription, please include:
 - a. a photocopy of the corresponding portion of the principal source;
 - b. a statement of the editorial policies applied to the repertoire;
 - c. the appropriate critical notes; and
 - d. a separate copy of any vocal text in a foreign language with an English translation, unless the text is a standard one, such as a mass section.
6. An estimate of the total number of manuscript pages for both text and music and the edition. For text, divide your estimated double-spaced typescript pages by 2.5. For music, find an existing A-R Edition that has similar music, count the number of measures that we set on a page, and use that number as an average to estimate your page count.
7. Copies of any letters of permission obtained from holding institutions, if necessary.
8. A summary of how much material has already been prepared and an estimate of the amount of time needed to complete the work.
9. A current CV or brief biography of your writing, teaching, and/or educational background and experience. Be sure to list any books that you have previously published (with publication details), and any other information about yourself on why you are qualified to write this book. Please do not forget to include your current contact information including email and telephone.

Response Time

Please allow at least three months for the manuscript proposal evaluation and review process. We will contact you as soon as we have had a chance to thoroughly examine your project proposal.

All material submitted in support of a proposal becomes the physical property of the American Institute of Musicology, although you retain the copyright to it. Please retain copies of all important documents. We suggest that you send your proposals either with delivery confirmation or by a service that offers package tracking to avoid misdirected packages.

Please send the proposal materials to the attention of Paul L. Ranzini at the above address.

Thank you for your interest in the American Institute of Musicology. We look forward to reading your materials.